

Company Registration No. 09434766 (England and Wales)

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

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POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

A P Harvell
Mr S Bowbrick (Chair of Trustees - resigned 22 September 2020)
A Gardiner
I Connon (Chair of Trustees - Appointed 22 September 2020)
A Aharon (Resigned 14 July 2020)
N Mullet
J Williams (Appointed 6 March 2020)
L Ashley (Appointed 6 October 2020)

Members

S Bowbrick
A Gardiner
I Connon
J Newton (Appointed 1 July 2020)
The Diocese of St Albans Educational Trust

Senior management team

- Executive Headteacher and Accounting Officer
- Head of School (from 1 September 2019)
- Finance Manager and Chief Financial Officer
- Head of School (from 1 July 2020)
- Inclusion Leader (from 1 July 2020)

A Aharon
C Goodwin
A Barber
D Leggett
L Gilliam

Company registration number

09434766 (England and Wales)

Registered office

Watford Road
Radlett
Herts
WD7 8LU

Academies operated

Fair Field Junior School
St John's Church of England Infant and Nursery School

Location

Radlett
Radlett

Principal

A Aharon
A Aharon

Independent auditor

UHY Hacker Young (East) Limited
PO Box 501
The Nexus Building
Broadway
Letchworth Garden City
Herts
SG6 9BL

Solicitors

Stone King
Boundary House
91 Charterhouse Street
London
EC1M 6HR

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees present their annual report together with the financial statements and independent auditor's reports of the charitable company for the period 1 September 2019 to 31 August 2020. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

Structure, governance and management

Constitution

Poppy Academy Trust (formerly Fair Field Junior School) is a company limited by guarantee, and an exempt charity. The charitable company's Articles of Association are the primary governing documents of the academy trust.

The Trustees of the Academy Trust are also the directors of the charitable company for the purposes of company law. Details of the Trustees who served during the year are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

The Academy Trust maintains trustees' and officers' liability insurance which gives appropriate cover for any legal action brought against its Trustees and/or Governors of the academies within the Trust. The Academy Trust has also granted indemnities to each of its Trustees and other officers to the extent permitted by law. Qualifying third party indemnity provisions (as defined by section 234 of the Companies Act 2006) were in force during the period and remain in force in relation to certain losses and liabilities that the Trustees or other officers may incur to third parties in the course of acting as Trustees or officers of the Academy Trust. Details of the insurance cover are provided in note 11 to the financial statements.

Method of recruitment and appointment or election of Trustees

Under the terms of the Articles of Association:

- There shall be not less than five trustees
- At least three trustees shall be appointed by the members by ordinary resolution.
- The Diocesan Corporate Member shall appoint a number of trustees, not exceeding 25% of the total
- The total number of trustees who are employees of the academy trust shall not exceed one third of the total.

Trustees are appointed having regard to their particular knowledge, skills and experience.

Policies and procedures adopted for the induction and training of Trustees

The training and induction provided for new trustees and governors depends on their previous experience. All new trustees and governors are given a tour of the school and the chance to meet with staff. At induction, all trustees and governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role. New governors attend induction training provided by Herts for Learning. They have access to a full programme of courses which they attend based on their role and experience.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Organisational structure

The board of trustees is responsible for ensuring that the Trust meets all statutory obligations. It is accountable for the overall performance of the Trust and for providing strategic direction and ensuring clarity of vision and ethos.

The board of trustees holds the executive to account for the educational performance of the academies and their pupils and the performance and management of staff and oversees the financial performance of the Trust to ensure that its money is well spent.

Chief Executive Officer

The Chief Executive Officer (CEO) is appointed by the trust board and has delegated responsibility for the operation of the Trust including the performance of the trust's academies.

The CEO is also the Accounting Officer and has overall responsibility for the Trust's financial responsibilities and for ensuring that the organisation is run with financial effectiveness and stability, avoiding waste and securing value for money.

The CEO leads the executive management team of the Trust and is accountable to the trust board for the performance of the executive management team.

Local Governing Bodies

Each academy within the Trust has its own Local Governing Body (LGB). Responsibilities of an LGB include:

- building an understanding of how the academy is led and managed
- monitoring whether the academy is working within agreed policies, meeting agreed targets and managing its finances well
- engaging with stakeholders
- reporting to the trust board.

The extent to which authority for decision making is delegated to the LGB is determined by the trust board.

Arrangements for setting pay and remuneration of key management personnel

Remuneration of the CEO is determined by the Trustees. An appraisal of the CEO's performance is conducted by the Appraisal Committee. The committee is supported by an independent advisor in setting and appraising annual targets. Pay scales for other staff are set by the Trustees taking into account nationally agreed arrangements and practices adopted by the local authority for comparable schools.

Related parties and other connected charities and organisations

Prior to its joining the Trust, the Trust had close links with St. John's VC Infant and Nursery School. These included a service agreement for the provision of the services of Alice Aharon as Acting Executive Headteacher of Fair Field. In addition, in the period up to 30 June 2020 there were a number of arrangements involving the sharing of other staff between the two schools.

Each academy is supported by a Parent Teacher Association (PTA) with which the academies and Trust co-operate closely. The PTAs run events that support a sense of community belonging, are engaging for children and their families, and raise funds that are donated to the schools.

The Trust also trades with Cherished Kids Ltd, a company which runs the after school club at Fair Field. R Chotai and D Smith, who are employees of the Trust, are directors and shareholders of Cherished Kids Ltd. Details of transactions can be found in note 20 to the financial statements.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Objectives and activities

Objects and aims

The Trust's object, as set out in its Articles of Association, is to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining and developing Academies which shall offer a broad and balanced curriculum and which:

- i. shall include Church of England Academies designated as such which shall be conducted in accordance with the principles, practices and tenets of the Church of England both generally and in particular in relation to arranging for religious education and daily acts of worship, and
- ii. may include other Academies whether with or without a designated religious character;

but in relation to other Academies to recognise and support their individual ethos whether or not designated Church of England.

The Trust now operates two academies in Radlett, Hertfordshire.

The Trust was incorporated in 2015 to oversee the activities of Fair Field Junior School, Radlett which converted to an academy with effect from 1 April 2015.

On 1 July 2020 St John's Infant and Nursery School, Radlett converted to an academy and joined the Trust. St John's is designated as a Church of England Academy.

St John's serves as the principal feeder academy for Fair Field with the majority of St John's pupils continuing their education at Fair Field.

The trust has no activities that are not directly connected with the operation of the two academies.

Further information on the activities of the academies can be found on their websites:

<https://www.ffjs.org.uk/> and <https://www.sjins.org.uk/>.

Principal activities

The principal activity of the trust continues to be the operation of Fair Field Junior School, an academy for 7-11 year olds and now St John's Infant and Nursery School, For more information on the school's activities see our websites.

Objectives, strategies and activities

In addition to maintaining and developing the quality of leadership and teaching identified by Ofsted in its last report the main priorities for the Trust and its Academies for 2019/20 are to:

- develop teachers' use of assessment to ensure children are making good or better progress
- embed consistent approaches in the provision of the curriculum throughout the school
- develop new opportunities for the children to be prepared for the next stage of learning and as citizens of the future, including setting high expectations for behavior

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Public benefit

The Trustees confirm that in setting objectives and planning the activities of the Trust they have had regard to the Charity Commission's guidance on public benefit.

The Trust now operates two publicly funded primary schools in the Radlett area and provides an extensive programme of educational and recreational activity designed to contribute to the overall education of our students in areas such as academic distinction, music, the arts and sport.

Wherever possible the Trust aims to contribute to the benefit of the wider public by making school premises available to third parties for the provision of educational and other opportunities.

The school also uses opportunities throughout the year to raise money for other charities.

The Charity Commission guidance can be found at:

<https://www.gov.uk/government/organisations/charity-commission>

Strategic report

Achievements and performance

The Trust is committed to nurturing every individual's potential and thirst for learning through offering a safe, happy and stimulating environment in the heart of community.

Following an Ofsted inspection in 2008 St John's was rated as 'Outstanding'. An interim assessment in 2011 confirmed that performance had been maintained. Ofsted has continued to monitor performance on an annual basis with no concerns being raised.

Following its latest inspection in 2017 Fair Field received an overall rating of 'Good'. Effectiveness of leadership and management, quality of teaching, teaching and assessment and outcomes for pupils were also rated 'Good', with personal development, behaviour and welfare rated as 'Outstanding'.

Ofsted reports can be found at: <https://reports.ofsted.gov.uk/>

Response to Covid-19

A principal achievement of the Trust and its two academies this year was the provision of educational services and other support to children and their families despite the difficult and challenging circumstances created by the Covid-19 pandemic. Although St John's did not formally join the Trust until 1 July, the two schools combined resources to work together with school premises remaining open for children of key workers and vulnerable children throughout the 'lockdown' period. Wrap-around care was provided from 7.45am to 6pm both during term-time and holiday periods.

Educational provision and welfare support was also provided for those children unable to attend school during this time. Staff worked tirelessly to provide on-line learning through Google Classrooms, whilst also providing home learning packs which parents collected from the school. Ipads were sent home for pupils who would otherwise have struggled to access home learning.

During term-time and over school holidays, weekly food parcels were delivered to families of our free school meal pupils. These contained groceries for the week and included a hot meal cooked in the school kitchen. In addition, staff worked in partnership with a local church group to deliver food parcels to other vulnerable families within the community. The delivery of these parcels gave us the opportunity to touch base with our most vulnerable families to ensure all was well and provide additional support where necessary.

The Trustees wish to express their thanks to the CEO, Alice Aharon, and all staff at both academies for their hard work and dedication in dealing with the many difficulties involved during this time.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Academy Conversion

The other principal achievement was the conversion of St John's to an academy and its incorporation into the Trust with effect from 1 July 2020 following a protracted period of discussion between the Trust, the Department for Education, the Governors of St John's and the Diocese of St Albans. Going forward it is expected that closer co-operation between the two schools will lead to greater efficiencies in use of resources and better outcomes for the pupils of both academies and for the local community as a whole.

Key performance indicators

The Trustees consider that the following are key performance indicators for the Academy Trust:

- Ofsted inspection results
- Pupil numbers
- Staff costs (as a percentage of total expenditure)
- Financial stability, i.e. level of expenditure compared with income

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the Trustees continue to adopt the going concern basis of accounting in the preparation of the financial statements. Further details can be found in the statement of accounting policies in Note 1 to the financial statements.

Financial review

Most of the Academy's recurrent income is obtained from the Educational and Skills Funding Agency ('ESFA') in the form of grants, the use of which is restricted to particular purposes. The grants received from the ESFA during the period ended 31 August 2020 and the associated expenditure are shown as restricted funds in the statement of financial activities.

St John's Infant school also operates a nursery, for which early year's funding is received via Hertfordshire County Council.

Non-governmental income is received largely from the provision of extra-curricular facilities (breakfast and after school clubs), nursery top-up sessions, payments for school meals and music tuition, contributions to school outings and residential trips, hire of school facilities by approved organisations and donations. Depending on its nature and source such income may be classified as restricted or unrestricted funds.

During the period ended 31 August 2020, total expenditure of £1,607,805 (2019: £1,233,999), excluding depreciation and actuarial adjustments to pension scheme liabilities was largely covered by recurrent grant funding from the ESFA together with other incoming resources. The excess of expenditure over income for the year was £53,234 (2019: £70,124). In the current year these results include two months of contribution from St John's.

At 31 August 2020, the net book value of fixed assets was £2,750,906 (2019: £2,769,447). Movements in tangible fixed assets are shown in note 12 to the financial statements.

Financial Impact of Covid-19

School closure due to Covid-19 meant a number of services and activities, such as nursery, Breakfast Club, lunchtime clubs and hirings did not take place during the summer term. This, together with a greatly reduced catering service during the summer term, resulted in a significant loss of private income to the Trust. However, the financial impact of this was mitigated to a some extent by furloughing a small number of Breakfast Club and catering staff whose salaries would normally be paid for by these private income sources.

The Covid-19 situation also necessitated additional spending on cleaning supplies and services, additional educational supplies to avoid the sharing of stationary and materials in the classroom, and technology, including mobile phones, online resources and video communication. Our priority was maintaining a good educational provision whilst ensuring the health, safety and wellbeing of our pupils and staff.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Reserves policy

The Trustees review the reserve levels of the Trust throughout the year. Future funding is largely a matter of government policy and is subject to a number of variable elements such as pupil numbers. In addition there is a need to manage cash resources over a period longer than the academic year to allow for periodic maintenance of school premises and replacement of capital assets. In order to provide security against future funding shortfalls and unforeseen events and to implement the capital asset management plan the Trustees aim to maintain a prudent level of cash reserves, based on projections of income and expenditure over a five year period.

At 31 August 2020, total reserves were £2,464,564 (2019: £2,567,789) of which £6,959(2019: £10,711) was designated as unrestricted funds.

Investment policy

The Trust's primary aim when considering investments is financial security. Currently, along with many academy trusts, the Trust holds all its funds in a Lloyds Bank PLC bank account designed for academy trusts.

Principal risks and uncertainties

The Trustees have assessed the major risks to which the Academy Trust is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy Trust, and its finances. The Trustees, through the Local Governing Body, have implemented a number of systems to assess risks that the Academy faces, especially in the operational areas (e.g. in relation to teaching, health and safety, bullying and school trips) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of new staff and visitors, supervision of school grounds) and internal financial controls (see below) in order to manage risk. Where significant financial risk still remains they have ensured they have adequate insurance cover.

The Trust maintains a Risk Register that evaluates and scores risks and ensures intervention where appropriate. The main risks that the Academy is exposed to are summarised below. For each of these risks the probability, impact and seriousness have been considered together with appropriate action and management plans:

- Operational and reputational - this covers risks to the running of the Academy (including the capacity of staff and buildings to meet the needs of pupils) and its performance in delivering the curriculum.
- Financial - covering risks to the Academy Trust's financial position, including revenue streams, cost control and cash management.
- The risks to which the Academy Trust is exposed arise both internally and externally. External risks include those in respect of future funding levels, competition, effect of local demographics on pupil numbers, changes to rules and regulations, and the financial position of the staff pension scheme.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Financial and risk management objectives and policies

The Trust does not use complex financial instruments. It manages its activities using cash and various items such as debtors and trade creditors that arise directly from its operations.

The existence of these financial instruments exposes the Academy Trust to a number of financial risks which are described in more detail below. The main risks arising from the Trust's financial instruments are liquidity risk.

Liquidity risk - the Trust manages its cash resources, including sufficient working capital, so that all its operating needs are met without the need for short-term borrowing.

Credit risk arises from the possibility that amounts owed to the Trust will not be repaid. The Trust does not undertake credit activities so it is only exposed to credit risk as it arises from normal business. Credit risk is managed through the use of approved banks and the prompt collection of amounts due.

Fundraising

The Trust does not routinely carry out fundraising activities. However, in July and August 2020 St John's Infant & Nursery School ran a fundraising campaign which, by the year end, had raised almost £30k through the generous donations of parents and members of the community.

Certain activities such as swimming lessons, day trips and residential trips are supported by voluntary parental contributions and the academy is also generously supported by donations from an active PTA, which organises fundraising activities as a separate registered charity independent of the Trust. No professional or commercial fundraisers are involved. The Trustees are satisfied that the Trust's fundraising activities and those of the PTA conform to recognised standards.

Plans for future periods

The Trust plans to grow and incorporate more schools. Already, it has strong relationships and works collaboratively with other local schools. It is the Trust's vision to grow in strength and capability as more schools join.

The Trust will ensure that member schools maintain their own identity but work together in key areas to accelerate school improvement. The Trust will develop subject specialism and expertise, an excellent training programme for staff at all levels, a dynamic curriculum based on experiences, a commitment to shared values and determination for all our pupils to achieve, regardless of background

Auditor

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on and signed on its behalf by:



I Connon
Chair of Trustees

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2020

Responsibility

As Trustees we acknowledge our overall responsibility for ensuring that Poppy Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated to the Accounting Officer the day-to-day responsibility for ensuring financial controls conform with the requirements of both propriety and good financial management and operate in accordance with the requirements and responsibilities assigned to the Academy Trust in the funding agreement between Poppy Academy Trust and the Secretary of State for Education. The Accounting Officer is also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that contained in the Trustees' Report and in the Statement of Trustees' Responsibilities.

During the period 1st September 2019 to August 31st 2020 the Trustees met formally 5 times. A sixth meeting scheduled for the early part of the summer term did not take place as a result of disruption to normal operations caused by Covid-19. Oversight of funds was maintained through informal discussion between trustees and the CEO and Finance manager.

Attendance at meetings was as follows:

Trustees	Meetings attended	Out of a possible
S Bowbrick	3	5
A Gardiner	5	5
I Connon	5	5
A Harvell	5	5
A Aharon	5	5
N Mullett	5	5
J Williams	1	1

As the Trust operated for most of the year as a single Academy Trust the Resources Committee continued to be constituted as a subcommittee of the Fair Field Local Governing Body. With the inclusion of St Johns into the Trust the Resources Committee has now been reconstituted as a sub-committee of the trust board with the majority of committee members also being trustees.

Review of value for money

As Accounting Officer, the Chief Executive Officer has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received. The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the Trust's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The system of internal control has been in place for the period 1 September 2019 to 31 August 2020 and up to the date of approval of the annual report and financial statements. However, with the expansion of the trust to include St Johns certain changes to administrative and governance arrangements are taking place and a full review of the system of internal control will be carried out in the coming year to ensure it remains fit for purpose.

Capacity to handle risk

The board of trustees has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is an on-going process for identifying, evaluating and managing the Trust's significant risks that has been in place for the period to 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees. A separate Audit and Risk Committee has been appointed as a sub-committee of the board of trustees and will meet regularly to review and consider the Risk Register and report to the board.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the resources committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- clearly defined purchasing guidelines; and
- identification and management of risks.

An internal audit review scheduled to be carried out during the year identified no major issues but was only partially completed due to interruptions and delays caused by Covid-19. For the financial year 2020/21 the Trust has commissioned a full internal audit review from an independent external provider.

Review of effectiveness

As accounting officer, the Chief Executive officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal audit reviewer
- the work of the external auditor
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Approved by order of the board of trustees on19/1/21..... and signed on its behalf by:



A Aharon
**Acting Executive Headteacher and
Accounting Officer**



I Connors
Chair of Trustees

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

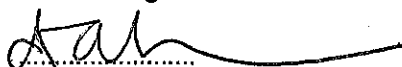
STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2020

As accounting officer of Poppy Academy Trust (formerly known as Fair Field Junior School) I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.

A Aharon
Accounting Officer



POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2020

The trustees (who are also the directors of Poppy Academy Trust (formerly known as Fair Field Junior School) for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare accounts for each financial year. Under company law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP.
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 14/1/2021 and signed on its behalf by:



I Connon
Chair of Trustees

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

FOR THE YEAR ENDED 31 AUGUST 2020

Opinion

We have audited the accounts of Poppy Academy Trust (formerly known as Fair Field Junior School) for the year ended 31 August 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020 issued by the Education & Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2019 to 2020.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the Trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL) (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the Trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the Trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

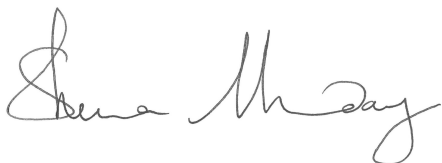
Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Shona Munday FCA (Senior Statutory Auditor)
for and on behalf of UHY Hacker Young (East) Limited

28 January 2021
.....

Chartered Accountants
Statutory Auditor

PO Box 501
The Nexus Building
Broadway
Letchworth Garden City
Herts
SG6 9BL

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL) AND THE EDUCATION & SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2020

In accordance with the terms of our engagement letter dated 26 October 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Poppy Academy Trust (formerly known as Fair Field Junior School) during the period 1 September 2019 to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Poppy Academy Trust (formerly known as Fair Field Junior School) and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Poppy Academy Trust (formerly known as Fair Field Junior School) and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Poppy Academy Trust (formerly known as Fair Field Junior School) and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Poppy Academy Trust (formerly known as Fair Field Junior School)'s accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Poppy Academy Trust (formerly known as Fair Field Junior School)'s funding agreement with the Secretary of State for Education dated December 2014 and the Academies Financial Handbook, extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

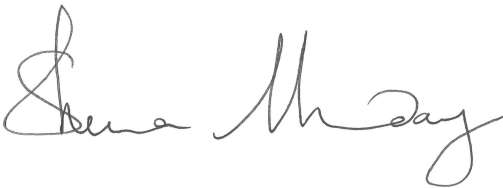
INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL) AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

The work undertaken to draw to our conclusion includes:

- reviewing the Minutes of the meetings of the Governing Body and other evidence available to us, relevant to our consideration of regularity
- a review of the objectives and activities of the Academy, with reference to the income streams and other information available to us auditors of the Academy
- testing of a sample of payroll payments to staff
- testing of a sample of payments to suppliers and other third parties
- testing of a sample of grants received and other income streams
- evaluating the internal control procedures and reporting lines, testing as appropriate and making appropriate enquiries of the Accounting Officer.

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2019 to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities



Reporting Accountant

UHY Hacker Young (East) Limited

Dated: 28 January 2021

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted Funds £	Restricted funds: General £ Fixed asset £	Total 2020 £	Total 2019 £
Income and endowments from:					
Donations and capital grants	3	-	9,296	11,183	20,479
Donations - transfer from local authority on conversion	23	-	145,277	35,627	180,904
Charitable activities:					
- Funding for educational operations	4	69,700	1,247,311	-	1,317,011
Other trading activities	5	27,707	8,365	-	36,072
Investments	6	105	-	-	105
Total		97,512	1,410,249	46,810	1,554,571
Expenditure on:					
Raising funds	7	21,758	1,173	-	22,931
Charitable activities:					
- Educational operations	8	78,333	1,286,666	65,875	1,430,874
Charitable expenditure - transfer from local authority on conversion	23	-	154,000	-	154,000
Total	7	100,091	1,441,839	65,875	1,607,805
Net expenditure		(2,579)	(31,590)	(19,065)	(53,234)
Transfers between funds	16	-	(5,132)	5,132	-
Other recognised gains/(losses)					
Actuarial losses on defined benefit pension schemes	18	-	(50,000)	-	(50,000)
Net movement in funds		(2,579)	(86,722)	(13,933)	(103,234)
Reconciliation of funds					
Total funds brought forward		10,711	(212,359)	2,769,446	2,567,798
Total funds carried forward		8,132	(299,081)	2,755,513	2,464,564

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2020

Comparative year information		Unrestricted	Restricted funds:		Total
Year ended 31 August 2019		Funds	General	Fixed asset	2019
	Notes	£	£	£	£
Income and endowments from:					
Donations and capital grants	3	3,682	7,772	17,296	28,750
Charitable activities:					
- Funding for educational operations	4	39,916	1,027,261	-	1,067,177
Other trading activities	5	36,387	31,430	-	67,817
Investments	6	131	-	-	131
Total		80,116	1,066,463	17,296	1,163,875
Expenditure on:					
Raising funds	7	31,701	2,170	-	33,871
Charitable activities:					
- Educational operations	8	68,255	1,072,962	58,911	1,200,128
Total	7	99,956	1,075,132	58,911	1,233,999
Net expenditure		(19,840)	(8,669)	(41,615)	(70,124)
Transfers between funds	16	7,796	(19,129)	11,333	-
Other recognised gains/(losses)					
Actuarial losses on defined benefit pension schemes	18	-	(107,000)	-	(107,000)
Net movement in funds		(12,044)	(134,798)	(30,282)	(177,124)
Reconciliation of funds					
Total funds brought forward		22,755	(77,561)	2,799,728	2,744,922
Total funds carried forward		10,711	(212,359)	2,769,446	2,567,798

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

BALANCE SHEET

AS AT 31 AUGUST 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		2,750,906		2,769,447
Current assets					
Debtors	13	146,516		77,612	
Cash at bank and in hand		360,398		158,410	
		<u>506,914</u>		<u>236,022</u>	
Current liabilities					
Creditors: amounts falling due within one year	14	(168,256)		(77,671)	
Net current assets			338,658		158,351
Net assets excluding pension liability			<u>3,089,564</u>		<u>2,927,798</u>
Defined benefit pension scheme liability	18	(625,000)		(360,000)	
Net assets			<u>2,464,564</u>		<u>2,567,798</u>
Funds of the academy trust:					
Restricted funds	16				
- Fixed asset funds			2,755,513		2,769,446
- Restricted income funds			325,919		147,641
- Pension reserve			(625,000)		(360,000)
Total restricted funds			<u>2,456,432</u>		<u>2,557,087</u>
Unrestricted income funds	16		8,132		10,711
Total funds			<u>2,464,564</u>		<u>2,567,798</u>

The accounts on pages 19 to 44 were approved by the Trustees and authorised for issue on 14/1/21 and are signed on their behalf by:



I Connon
Chair of Trustees

Company Number 09434766

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Net cash provided by/(used in) operating activities	19		74,483		(25,541)
Cash funds transferred on conversion			127,924		-
			<u>202,407</u>		<u>(25,541)</u>
Cash flows from investing activities					
Dividends, interest and rents from investments		105		131	
Capital funding received from sponsors and others		11,183		17,296	
Purchase of tangible fixed assets		(11,707)		(28,629)	
		<u></u>		<u></u>	
Net cash used in investing activities			<u>(419)</u>		<u>(11,202)</u>
Net increase/(decrease) in cash and cash equivalents in the reporting period			<u>201,988</u>		<u>(36,743)</u>
Cash and cash equivalents at beginning of the year			<u>158,410</u>		<u>195,153</u>
Cash and cash equivalents at end of the year			<u><u>360,398</u></u>		<u><u>158,410</u></u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Poppy Academy Trust (formerly known as Fair Field Junior School) meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Conversion of St Johns VC Nursery and Infant School

The conversion of St Johns VC Nursery and Infant School from a state maintained school to an academy trust involved the transfer of identifiable assets and liabilities and the operation of the school for £nil consideration and has been accounted for as a gift in accordance with Note 22.

The assets and liabilities transferred on conversion from the maintained school to an academy trust have been valued at their fair value being a reasonable estimate of the current market values that the Trustees would expect to pay in an open market for an equivalent item. Their fair value is in accordance with the accounting policies set out for Poppy Academy Trust (formerly known as Fair Field Junior School). The amounts have been recognised under the appropriate balance sheet categories, with a corresponding amount recognised in voluntary income as a gift in the SOFA and analysed under unrestricted, restricted general and restricted fixed assets funds.

1.4 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

1.6 Tangible fixed assets and depreciation

Assets costing £2,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Freehold buildings	42 years straight line
Computer equipment	3 years straight line
Fixtures, fittings & equipment	5 years straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

1.7 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.8 Leased assets

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.9 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(Continued)

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.10 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a projected unit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The depreciation charged on tangible fixed assets other than freehold land is carried out over the expected useful life of the asset as estimated by the trustees of the academy. The useful life of freehold buildings of 42 years is based on the expected life estimation from the valuation of land and buildings on conversion.

Critical assumptions for LGPS

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 18, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

For 2019-20 there have been some specific issues which have impacted on the actuarial assumptions and closing pension scheme liability of all LGPS employers:

(1) The "McCloud/Sargeant judgement". This relates to legal rulings regarding age discrimination arising from public sector pension scheme transitional arrangements. Actuarial evidence suggested that the impact of making an allowance for this judgement would be material, and so the academy trust asked the actuary to make an allowance in the figures.

In order to quantify the constructive obligation the actuary has made calculations using an approximate approach. One critical assumption under this method is that salaries will increase at least CPI plus 1.5%. Further, the approximate approach does not take into account the specific age profile of the employer's pension scheme members.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

2 Critical accounting estimates and areas of judgement

(Continued)

(2) Guaranteed Minimum Pension (GMP). GMP is a portion of pension that was accrued by individuals who were contracted out of the State Second Pension between 6 April 1978 and 6 April 1997. In October 2018 the High Court ruled in the Lloyds Bank case that equalisation for the effect of unequal GMPs between genders is required. As a result of an on-going debate on how this impacts on public service pension schemes, there has been national debate about the point at which a past service cost is triggered. Briefing notes provided by the actuary have indicated that a 'trigger event' is yet to occur for the LGPS and so no allowance has been made for GMP in the LGPS liability included within these financial statements. It is, in any case, considered likely that any impact would be immaterial.

(3) Discount rates. There has been a change in financial assumptions over the period, including the discount rate. The discount rate has been reduced significantly which has resulted in a less positive balance sheet position than if the discount rate at the start of the period had been used. The impact comes through as part of the actuarial movement shown on Statement of Financial Activities.

(4) Mortality assumptions. Details of the changes in mortality assumptions are shown in note 21. The actuary calculations use a model prepared by the Continuous Mortality Investigation (CMI) which is updated on an annual basis, incorporating the latest mortality data in the national population. This year the mortality assumptions use an updated CMI model which now anticipates a significant reduction in projected life expectancies. The lower life expectancy assumptions result in a more positive balance sheet position than if the mortality rates at the start of the period had been used, and the impact comes through as part of the actuarial movement shown on Statement of Financial Activities.

Critical areas of judgement

The Trustees do not believe there are any areas of judgement that have a significant effect on amounts recognised in the financial statements, apart from those involving estimation and assumptions as disclosed above in Critical accounting estimates and assumptions.

3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Private sponsorship	-	9,296	9,296	5,772
Capital grants	-	11,183	11,183	17,296
Other donations	-	-	-	5,682
	-	20,479	20,479	28,750

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
DfE / ESFA grants				
General annual grant (GAG)	-	997,149	997,149	901,244
Other DfE / ESFA grants	-	187,212	187,212	85,054
	-	1,184,361	1,184,361	986,298
Other government grants				
Other government income	-	25,004	25,004	1,974
Other funds				
Other incoming resources	69,700	30,335	100,035	78,905
Exceptional Government Funding				
Coronavirus Job Retention Scheme grant	-	2,882	2,882	-
Other Coronavirus funding	-	4,729	4,729	-
	-	7,611	7,611	-
Total funding	69,700	1,247,311	1,317,011	1,067,177

The academy trust has been eligible to claim additional funding in year from government support schemes in response to the coronavirus outbreak.

- The funding received for coronavirus exceptional support covers £2,882 of food parcel costs. These costs are included in notes 7 as appropriate.
- The academy furloughed some of its breakfast club and catering staff under the government's CJRS. The funding received of £4,729 relates to staff costs in respect of 3 staff which are included within note 9 below as appropriate.

5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Music tuition	13,212	1,173	14,385	23,633
Other income	14,495	7,192	21,687	44,184
	27,707	8,365	36,072	67,817

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

6 Investment income

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Short term deposits	105	-	105	131

7 Expenditure

	Staff costs £	Non Pay Expenditure Premises £	Other £	Total 2020 £	Total 2019 £
Expenditure on raising funds					
- Direct costs	7,887	-	15,044	22,931	33,871
Academy's educational operations					
- Direct costs	859,433	55,994	78,585	994,012	871,265
- Allocated support costs	193,633	77,720	165,509	436,862	328,863
	1,060,953	133,714	259,138	1,453,805	1,233,999

Net income/(expenditure) for the year includes:

	2020 £	2019 £
Fees payable to auditor for:		
- Audit	10,000	8,250
- Other services	1,000	1,000
Depreciation of tangible fixed assets	65,875	58,911
Net interest on defined benefit pension liability	7,000	7,000

8 Charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Direct costs				
Educational operations	1,802	992,210	994,012	871,265
Support costs				
Educational operations	76,531	360,331	436,862	328,863
	78,333	1,352,541	1,430,874	1,200,128

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

8	Charitable activities	(Continued)	
		2020 £	2019 £
	Analysis of support costs		
	Support staff costs	193,633	156,617
	Depreciation	9,881	8,837
	Technology costs	3,302	3,058
	Premises costs	77,728	59,984
	Other support costs	101,802	82,992
	Governance costs	50,516	17,375
		<u>436,862</u>	<u>328,863</u>

Governance costs are expenses relating to the strategic management and administration of the academy. These include audit and accountancy fees, clerking, legal fees, governor and trustee training and other professional services.

9 Staff

Staff costs

Staff costs during the year were:

	2020 £	2019 £
Wages and salaries	652,135	641,488
Social security costs	44,051	48,337
Pension costs	212,086	150,141
Staff costs	<u>908,272</u>	<u>839,966</u>
Agency staff costs	146,938	55,632
Staff development and other staff costs	5,743	5,726
Total staff expenditure	<u>1,060,953</u>	<u>901,324</u>

Agency staff costs includes amounts payable to St John VC Infant & Nursery School for the services of A Aharon.

Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2020 Number	2019 Number
Teachers	13	14
Administration and support	25	19
Management	6	5
	<u>44</u>	<u>38</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

9 Staff

(Continued)

The number of persons employed, expressed as a full time equivalent, was as follows:

	2020 Number	2019 Number
Teachers	9	9
Administration and support	11	8
Management	5	3
	<u>25</u>	<u>20</u>

Higher paid staff

There were no employees whose annual remuneration was £60,000 or more.

Key management personnel

The key management personnel of the academy trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £113,528 (2019: £140,251).

In addition the services of the Head of School at Fair Field were purchased through a Service Level Agreement with Goldbeaters Primary School. The total cost to the Trust for this service was £68,960 (2019: £Nil).

Prior to St Johns Infant & Nursery School joining the Trust on 1 July 2020, A Aharon was the acting Executive Head and Accounting Officer. Her services were purchased through an arrangement with St John's Infant & Nursery School, her appointed school. The total cost to the Academy of this service in the year was £42,999 (2019: £46,536). This cost has not been included in the £113,528 figure above.

10 Trustees' remuneration and expenses

One or more of the Trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as Trustees.

A Aharon (Executive Head and Trustee - resigned as Trustee on 14 July 2020)

During the period ended 31 August 2020, expenses totalling £167 (2019: £375) were reimbursed in respect of academy purchases.

The value of trustees' remuneration and other benefits as an employee of the Trust for A Aharon was £2,858 (2019: £Nil) and £677 (2019: £Nil) for salary and pension contributions respectively.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

11 Trustees and officers insurance

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

12 Tangible fixed assets

	Freehold buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£
Cost				
At 1 September 2019	2,825,560	93,434	81,623	3,000,617
Transfer on conversion	5,600	3,542	26,485	35,627
Additions	-	4,392	7,315	11,707
At 31 August 2020	2,831,160	101,368	115,423	3,047,951
Depreciation				
At 1 September 2019	134,090	55,117	41,963	231,170
Charge for the year	30,513	20,180	15,182	65,875
At 31 August 2020	164,603	75,297	57,145	297,045
Net book value				
At 31 August 2020	2,666,557	26,071	58,278	2,750,906
At 31 August 2019	2,691,470	38,317	39,660	2,769,447

13 Debtors

	2020 £	2019 £
VAT recoverable	15,533	19,387
Other debtors	72,283	17,277
Prepayments and accrued income	58,700	40,948
	<u>146,516</u>	<u>77,612</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

14	Creditors: amounts falling due within one year	2020	2019
		£	£
	Trade creditors	43,364	8,504
	Other taxation and social security	47,851	23,691
	Other creditors	29,715	27,313
	Deferred income	47,326	18,163
		<u>168,256</u>	<u>77,671</u>
15	Deferred income	2020	2019
		£	£
	Deferred income is included within:		
	Creditors due within one year	<u>47,326</u>	<u>18,163</u>
	Deferred income at 1 September 2019	18,163	4,610
	Released from previous years	(18,163)	(4,610)
	Resources deferred in the year	<u>47,326</u>	<u>18,163</u>
	Deferred income at 31 August 2020	<u>47,326</u>	<u>18,163</u>

Included in deferred income are balances related to pupil dinner money, donations and rates relief.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

	Balance at 1 September 2019 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2020 £
Restricted general funds					
General Annual Grant (GAG)	-	997,149	(996,900)	-	249
Other DfE / ESFA grants	-	190,094	(190,094)	-	-
Other government grants	-	29,733	(29,733)	-	-
Other restricted funds	147,641	193,273	(10,112)	(5,132)	325,670
Pension reserve	(360,000)	(154,000)	(61,000)	(50,000)	(625,000)
	<u>(212,359)</u>	<u>1,256,249</u>	<u>(1,287,839)</u>	<u>(55,132)</u>	<u>(299,081)</u>
Restricted fixed asset funds					
Transfer on conversion	-	35,627	-	-	35,627
DfE group capital grants	2,769,446	11,183	(65,875)	5,132	2,719,886
	<u>2,769,446</u>	<u>46,810</u>	<u>(65,875)</u>	<u>5,132</u>	<u>2,755,513</u>
Total restricted funds	<u>2,557,087</u>	<u>1,303,059</u>	<u>(1,353,714)</u>	<u>(50,000)</u>	<u>2,456,432</u>
Unrestricted funds					
General funds	10,711	97,512	(99,393)	-	8,830
Gratuities	-	-	(698)	-	(698)
	<u>10,711</u>	<u>97,512</u>	<u>(100,091)</u>	<u>-</u>	<u>8,132</u>
Total funds	<u>2,567,798</u>	<u>1,400,571</u>	<u>(1,453,805)</u>	<u>(50,000)</u>	<u>2,464,564</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant

The General Annual Grant (GAG) must be used for the normal running costs of the academy. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

Other DfE / EFA grants

This represents other funding for various purposes including pupil premium, sports funding, training and other pupil related activities.

Other government grants

This represents funding received from local government for various specific purposes including special educational needs children and education other than at school.

Other restricted funds

The other restricted funds relate to various school and educational activities which are not funded by the General Annual Grant.

Pensions Reserve

The defined benefit pension scheme relates to the pension deficit arising on the LGPS pension scheme.

Restricted fixed asset fund

The restricted fund asset fund was funded predominantly by the funds inherited on conversion to an academy from the local authority following the transfer of the land and buildings.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2019 £
Restricted general funds					
General Annual Grant (GAG)	-	901,244	(909,935)	(7,796)	(16,487)
Other DfE / ESFA grants	-	85,054	(82,285)	-	2,769
Other government grants	-	1,974	(400)	-	1,574
Other restricted funds	141,439	78,191	(48,512)	(11,333)	159,785
Pension reserve	(219,000)	-	(34,000)	(107,000)	(360,000)
	<u>(77,561)</u>	<u>1,066,463</u>	<u>(1,075,132)</u>	<u>(126,129)</u>	<u>(212,359)</u>
Restricted fixed asset funds					
DfE group capital grants	<u>2,799,728</u>	<u>17,296</u>	<u>(58,911)</u>	<u>11,333</u>	<u>2,769,446</u>
Total restricted funds	<u>2,722,167</u>	<u>1,083,759</u>	<u>(1,134,043)</u>	<u>(114,796)</u>	<u>2,557,087</u>
Unrestricted funds					
General funds	22,755	80,116	(99,560)	7,796	11,107
Gratuities	-	-	(396)	-	(396)
	<u>22,755</u>	<u>80,116</u>	<u>(99,956)</u>	<u>7,796</u>	<u>10,711</u>
Total funds	<u>2,744,922</u>	<u>1,163,875</u>	<u>(1,233,999)</u>	<u>(107,000)</u>	<u>2,567,798</u>

Total funds analysis by academy

	2020 £	2019 £
Fund balances at 31 August 2020 were allocated as follows:		
Fair Field Junior School	158,455	158,352
St John's Church of England Infant and Nursery School	175,596	
Total before fixed assets fund and pension reserve	<u>334,051</u>	<u>158,352</u>
Restricted fixed asset fund	2,755,513	2,769,446
Pension reserve	(625,000)	(360,000)
Total funds	<u>2,464,564</u>	<u>2,567,798</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

16 Funds

(Continued)

Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff	Other support staff costs	Educational supplies	Other costs excluding depreciation	Total
	£	£	£	£	£
Fair Field Junior School	740,531	135,885	102,745	174,090	1,153,251
St John's Church of England Infant and Nursery School	118,903	11,636	3,382	44,885	178,806
	<u>859,434</u>	<u>147,521</u>	<u>106,127</u>	<u>218,975</u>	<u>1,332,057</u>

17 Analysis of net assets between funds

	Unrestricted Funds	Restricted funds:		Total Funds
	£	General	Fixed asset	£
		£	£	
Fund balances at 31 August 2020 are represented by:				
Tangible fixed assets	-	-	2,750,906	2,750,906
Current assets	8,132	494,175	4,607	506,914
Creditors falling due within one year	-	(168,256)	-	(168,256)
Defined benefit pension liability	-	(625,000)	-	(625,000)
Total net assets	<u>8,132</u>	<u>(299,081)</u>	<u>2,755,513</u>	<u>2,464,564</u>

	Unrestricted Funds	Restricted funds:		Total Funds
	£	General	Fixed asset	£
		£	£	
Fund balances at 31 August 2019 are represented by:				
Tangible fixed assets	-	-	2,769,446	2,769,447
Current assets	10,711	225,312	-	236,022
Creditors falling due within one year	-	(77,671)	-	(77,671)
Defined benefit pension liability	-	(360,000)	-	(360,000)
Total net assets	<u>10,711</u>	<u>(212,359)</u>	<u>2,769,446</u>	<u>2,567,798</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Hymans Robertson LLP. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £29,942 (2019: £14,380) were payable to the schemes at 31 August 2020 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%

The next valuation result is due to be implemented from 1 April 2023.

The pension costs paid to the TPS in the period amounted to £100,233 (2019: £74,756).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

(Continued)

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 5.5-12.5% for employers and 14-18% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2020 £	2019 £
Employer's contributions	51,000	48,000
Employees' contributions	12,000	11,000
Total contributions	63,000	59,000

Principal actuarial assumptions	2020 %	2019 %
Rate of increase in salaries	2.6	2.4
Rate of increase for pensions in payment/inflation	2.2	2.3
Discount rate for scheme liabilities	1.7	1.8

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2020 Years	2019 Years
Retiring today		
- Males	21.9	21.5
- Females	24.1	23.7
Retiring in 20 years		
- Males	22.8	22.3
- Females	25.5	25

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

(Continued)

The academy trust's share of the assets in the scheme	2020 Fair value £	2019 Fair value £
Equities	418,700	231,770
Bonds	276,500	184,470
Property	71,100	37,840
Other assets	23,700	18,920
Total market value of assets	790,000	473,000

The actual return on scheme assets was £29,000 (2019: £35,000).

Amount recognised in the Statement of Financial Activities	2020 £	2019 £
Current service cost	105,000	75,000
Past service cost	-	1,000
Interest income	(10,000)	(11,000)
Interest cost	17,000	18,000
Benefit changes, curtailments and settlements gains or losses	-	(1,000)
Total operating charge	112,000	82,000

Changes in the present value of defined benefit obligations

2020
£

At 1 September 2019	833,000
Transferred in on existing academies joining the academy trust	382,000
Current service cost	105,000
Interest cost	17,000
Employee contributions	12,000
Actuarial loss	69,000
Benefits paid	(3,000)
At 31 August 2020	1,415,000

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

18 Pension and similar obligations

(Continued)

Changes in the fair value of the academy trust's share of scheme assets

	2020 £
At 1 September 2019	473,000
Transferred in on existing academies joining the academy trust	228,000
Interest income	10,000
Actuarial gain	19,000
Employer contributions	51,000
Employee contributions	12,000
Benefits paid	(3,000)
At 31 August 2020	<u>790,000</u>

19 Reconciliation of net expenditure to net cash flows from operating activities

	2020 £	2019 £
Net expenditure for the reporting period	(53,234)	(70,124)
Adjusted for:		
Net surplus on conversion to academy	(26,904)	-
Capital grants from DfE/ESFA and other capital income	(11,183)	(17,296)
Investment income receivable	(105)	(131)
Defined benefit pension costs less contributions payable	54,000	27,000
Defined benefit pension net finance cost	7,000	7,000
Depreciation of tangible fixed assets	65,875	58,911
(Increase) in debtors	(68,904)	(24,089)
Increase/(decrease) in creditors	90,585	(6,812)
Stocks, debtors and creditors transferred on conversion	17,353	-
Net cash (used in) / generated by operating activities	<u>74,483</u>	<u>(25,541)</u>

20 Commitments under operating leases

At 31 August 2020 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2020 £	2019 £
Amounts due within one year	1,067	1,067
Amounts due in two and five years	-	1,067
	<u>1,067</u>	<u>2,134</u>

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

21 Related party transactions

Owing to the nature of the academy trust's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees or members of the academy trust have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures. The following related party transaction took place in the period of account.

A Aharon's (acting Executive Head and Trustee) services were purchased through a service level agreement with St John's VC Infant & Nursery School prior to St John's joining the Trust on 1st July 2020. The total cost for the year ended 31 August 2020 was £42,999 (2019: £46,910). A number of other transactions took place between the two schools prior to St John's joining the Trust. The trust paid a further £12,275 to St John's VC Infant & Nursery School for Inclusion Leader services and as reimbursement for the purchase of shared resources. The Trust also received income of £10,767 from St John's VC Infant and Nursery School for the provision of SENCo services and shared resources.

During the year the trust received hiring income of £1,401 (2019: £1,955) from Cherished Kids Ltd, a company related by virtue of R Chotal and D Smith being directors and shareholders. During the year the trust funded sessions at Cherished Kids for a small number of PPG pupils at a cost of £400 (2019: £472).

E Labbett, sister in law of S Bowbrick, a Trustee, was employed by the academy trust until November 2019. E Labbett's appointment was made in open competition and S Bowbrick was not involved in the decision making process regarding appointment. E Labbett was paid within the normal pay scale for her role and received no special treatment as a result of her relationship to a trustee.

In entering into these transactions, the academy trust has complied with the requirements of the Academies Financial Handbook 2019.

22 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

POPPY ACADEMY TRUST (FORMERLY KNOWN AS FAIR FIELD JUNIOR SCHOOL)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

23 Conversion to an academy

On 1 July 2020, Fair Field Junior School was joined by St John's VC Nursery and Infant School. All of the operations and assets and liabilities were transferred for £nil consideration.

The two schools combined are known as Poppy Academy Trust.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair values and recognised in the balance sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the statement of financial activities as donations – transfer from local authority on conversion.

The St Albans Diocesan Board of Finance hold the freehold for most of the land and all the school buildings of St Johns and have made it available under licence to Poppy Academy Trust. They have the right to terminate this agreement at 2-years' notice. Hence, no value is included on the balance sheet.

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the statement of financial activities.

Academy	Location	Date of conversion
St John's Church of England Infant and Nursery School	Radlett	1 July 2020

Net assets transferred:	2020 £
Leasehold land and buildings	5,600
Other tangible fixed assets	30,027
Cash	127,924
LGPS pension surplus/(deficit)	(154,000)
Restricted fund	17,353
	<u>26,904</u>

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total 2020 £
Funds surplus/(deficit) transferred:				
Fixed assets funds	-	-	35,627	35,627
LGPS pension funds	-	(154,000)	-	(154,000)
Other funds	-	145,277	-	145,277
	<u>-</u>	<u>(8,723)</u>	<u>35,627</u>	<u>26,904</u>